

PYXIS PASSWORD VERIFICATION

Below is a copy of your USER ID and initial password for the Pyxis MEDSTATION 4000 Rx System. It will be used to access patient medications on your assigned nursing unit. The first time that you access a Station or the Console you will be required to enter a new, confidential password. It is your responsibility to keep your password confidential. You will be accountable for all transactions performed under this User ID and password. Sign at the bottom to verify that you have read and understand your responsibilities.

MY INITIAL PASSWORD MUST BE IMMEDIATELY CHANGED. Below is a copy of my User ID for the Pyxis Medstation System. I will access the system and change the initial password to a new, secret, password. ***I understand that- in combination with my User ID code- this will be my electronic signature for all transactions to the system.*** I understand that no retrievable record of my new password exists. All my transactions on the Pyxis System will be permanently recorded with my User ID and a time-stamp and date. These records will be maintained and archived as per the policies of this hospital, and be available for inspection by the Drug Enforcement Agency (DEA) and the state Board of Pharmacy, as is presently done with my handwritten signature for controlled substance records. ***I also understand that to maintain the integrity of my electronic signature, I must not give my password to any other individual.***

Signature of Pyxis User

Date

Please Print Name

USER ID:

INITIAL PASSWORD: the word – “NEW”

Regular RN

Critical Care RN

Supervisory RN

Respiratory Therapist

RN Student from _____ to _____
date date

CRNA

DATE: ____/____/____

UNIT/LOCATION: _____

AUTHORIZED BY: _____ PHONE: _____

**RETURN THIS FORM TO THE PHARMACY
ATTN: NEW PYXIS USERS**